



Childcare Provider with Families First

Effective: September 2019

Location: Varies by Family Education Class Location

Full/Part Time: Part Time

Salary Range: \$12.50 per hour

Job Position Summary

Childcare Providers with Families First Children's Museum provide learning through play opportunities and optimal care for children during family education classes. The purpose is to have a full circle program in which parents/caregivers are receiving curriculum and children are receiving relevant programming and play activities based on the same topics. Childcare Providers facilitate the programming for children. Providers will also follow all policies and procedures to ensure that every child is cared for in a secure, safe, and educational manner. Curriculum will be provided by Families First and providers will provide instruction, demonstrate appropriate educational activities; and deliver research-based content to children.

Supervision Involved

Childcare providers supervise children alongside another provider. No more than 12 children will be supervised by both providers at one time. Providers are administratively supervised by the Family Education Program Director and Executive Director.

Job Duties

- Provide professional instruction and delivery of information to families implementing Families First *Learning Through Play* curriculum
- Disperse relevant take-home activities to parents after sessions
- Create an open and engaging environment for all participants
- Support and enhance the existing course material
- Support the value of education
- Support the philosophy and mission of Families First Children's Museum
- Comply with all policies, rules, and regulations of Families First Children's Museum
- Ability to change diapers and care for infants
- Ability to schedule on a quarterly basis along with other providers
- Ability to work alongside another provider

Requirements

- Attend annual childcare training
- Become CPR/ First Aid certified within 3 months of employment
- Follow all policies and procedures for providers
- Ability to facilitate learning activities in a group environment
- Ability to keep track of hours worked to submit for payroll



Background Check

All Childcare Provider applicants will receive a criminal background check as well as another background check through the Department of Health and Human Services.

Qualifications

- Bachelor's degree in child development, early childhood education, social work or a related field required, or relevant experience
- Commitment to supporting at-risk families
- Active listening and speaking skills
- Ability to establish positive relationships with people from different cultural and ethnic backgrounds

Working Conditions

Childcare Providers will be working in family-safe environments, such as the Missoula Food Bank or spectrUM. Providers may face situations in which high-tension co-parents are involved but will be trained on how to deal with it appropriately in the annual Childcare Provider training.

Special Conditions

Childcare Providers will be mandatory reporters and trained on reporting guidelines. Providers will also deal with high-risk families which may result in psychological or emotional burnout, self-care is emphasized, and counseling resources are readily available to all providers.